# All-Council Meeting Agenda

NC State Graduate Student Association (GSA)

Senate Chambers - Talley Student Union 4th floor

August 28th, 2017 – 7:00 pm

## Food Served - 7:00pm

## Call to order - 7:16pm

## Roll call

## Approve minutes from last meeting - 7:21pm

* Approved by all

**Advisor Introduction/Update (Dr. Peter Harries) - 7:22pm**

* RA health insurance coverage over the summer will tentatively continue throughout the summer beginning Spring 2018 (identical to TA coverage).
* Looking to address reasons for graduate students not completing their degrees after being graduate students for multiple years.
* Graduate focus groups to determine the best ways for the University and Graduate School to communicate with grad students
* GradPack (mobile app for graduate students at NCSU) will probably be available in March

**Executive officer introductions/updates - 7:55pm**

President (Tyler)

Vice-President of Internal Affairs (Doug)

Vice-President of External Affairs (Nathan)

Vice-President of Academic Affairs (Desiree)

* 3MT (Three minute thesis) – encourage students in your departments to apply, there are monetary awards! This is a great
* Graduate Research Symposium – more information on this later in the year, but this is also an opportunity to communicate your research. Monetary awards available and winners research will also be on display at the Library.

Vice-President of Communication (Ben)

Vice-President of Student Government Relations (Meredith)

* Mental health town hall this Thursday August 31st 4-5:30pm Talley Coastal Ballroom. The topic of the town hall varies each month.
* September 26th – Mayor candidates will be on campus. More information to follow.
* Student conduct board – looking for a graduate student to serve on this board. Deadline for application is October 2nd, more information on this will be distributed.
* Student Government Treasurer – requests a committee for helping decide how money is spent
* Student Fee Committee – this is a subcommittee within GSA that helps assess how student fees are spent so that Meredith can bring these opinions
* Wednesdays 4:30-5:30 – Meredith will be in the GSA office holding office hours (Talley 4251F)

Treasurer (Freddy)

* Expense reports – these need to be submitted at the end of the year detailing how your money from GSA was spent. Your chapter needs to spend 90% of the rebate that you receive from GSA, otherwise your chapter will be financially penalized.

Secretary (Rachel)

* Absences – If you miss more than 1 meeting, your chapter will fall out of good standing and will lose 50% of their rebate at the end of the year
* An email will be sent after each all-council meeting that includes the meeting minutes and any important documents/information discussed during the meeting. These can be used by representatives to distribute important information to the graduate students in their department.

**Expectations of GSA Representatives & Review of GSA Rep Packet (Tyler) - 7:40pm**

Budget – this year expected to spend $112K

* Travel awards, TA awards and social events are all paid from this (more detailed budget is on our website)
* Block grants – 3-5 are awarded each year. The GSA would like to encourage chapters to collaborate with each other, so this is money that multiple GSAs can apply for any events they would like to host together.
  + More information: https://news.ncsu.edu/2016/01/a-primer-on-political-activities/
* New chapter incentive – GSAs who have not previously had a chapter or have fallen out of good standing can apply for $150 to start up their chapter.
* Travel awards - $1500 awards, 5 total, awarded to go to conferences done on a reimbursement basis. Students are eligible once during their program. We are always looking for ways to increase this budget to support this award.
* University Standing Committees
  + Courses and Curricula committee – there is an opening on this committee! If you want more information or would like to volunteer to serve on this committee, contact Nathan

*Rep action items:*

* *Register your GSA chapter with student involvement by September 29th!*
* *Letter of credentials (handed out by Doug at today’s meeting) - complete by October 1st!*
  + *This is extremely important if you want to receive your rebate at the end of the year.*
* *Expense reports - These are due at the end of the year to the Treasurer. More information on this at meetings to come.*

**Letter of Credentials (Doug) - 8:18pm**

* You (as the rep) are responsible for submitting this, which means that you need to approach your DGP (director or graduate programs) and departmental accountant to get the appropriate information

**Internal Standing Committee Overview/Expectations (Executive Liaison) - 8:25pm -**

1. Special Projects and Political Action
   * Handles internal and external issues affecting grad students
   * May handle any ‘special projects’ that don’t fit under the responsibilities of other committees
2. Professional and Organizational Development
   * Organize leadership/professional development workshops and events
   * Administers ‘Best Practices’ award for departmental GSAs ($300 award for the winning GSA)
3. Community Service
   * Facilitates and organizes community service opportunities for graduate students
4. Research Recognition
   * Organizes and executes the GSA Award for Conferences
   * Organizes Graduate Research Symposium (with The Graduate School)
5. Publicity
   * Communicates through Pawprints and social media
6. Social
   * Organize Formal and other social events for graduate students
7. Teaching Effectiveness
   * Supports TA needs and organizes recognition events
8. Graduate Representation
   * Liaisons between GSA and grad student senators

**Selection of internal committee preference (Doug) - 8:42pm**

**Stretch Break/Meet your Neighbor (Everyone) - 8:46pm**

**Meeting Order & Robert’s Rules (Doug) - 9:03pm**

* Robert’s Rules are distributed at the beginning of each all-council meeting so they can be referred to if needed.

**Example Resolution: Meeting Dress Code (Everyone) - 9:16pm**

* Proposed that there may be exceptions: for example, someone who was asked to fill in at the last minute
* Proposed that you dress in a way that is reflective of “professional” for your field
* Motion to maintain dress code from last year: Business casual strongly encouraged, but not enforced.
  + In some professions, jeans are considered professional
  + All students in a department/program shouldn’t be penalized based on the choice of dress of one individual
  + Need to take into consideration how we are expected to dress by our speakers and determine how we want to be perceived
  + Majority for ending debate, no opposed, 1 abstained
* Dress code: business casual strongly encouraged, but not enforced. Reps will be informed with special speakers will be in attendance
  + Vote: Majority for, 1 opposed, 0 abstained

**Open floor - 9:30pm**

* Zac Lentz
  + Student government has money for your GSA chapters! Appropriations requests close September 10th. Contact Zac for more information. Meredith can also help with this.

**Adjournment - 9:33pm**

-------------- Next meeting scheduled for: Monday, September 25th at 7pm --------------