Dear graduate students

              The Graduate Student Association is opening nominations to fill the position of Treasurer for the remainder of the 2017-2018 academic year due to the resignation of our current Treasurer. This position is open to all graduate students at NCSU, whether full- or part-time. Nominations will remain open until the conclusion of new business at our November 27th all-council meeting. Nominations can be made through email to group-gsa-execs@ncsu.edu, and if you are nominating someone other than yourself please cc them so that they can accept or decline the nomination. After being nominated, candidates should submit a brief personal statement no later than Sunday, November 26th at 7:00pm so that it may be shared with the GSA reps and posted to our website. The personal statement is meant to introduce the candidate to the representatives and detail why they would be a good fit for the position and for GSA as a whole.

The election for this position will occur immediately after the closing of nominations at our November 27th all-council meeting. The meeting will begin at 7pm and is held in the Talley Student Union Governance Chambers, Room 4140. Candidates should attend this meeting and plan to give a speech of 5 minutes or less prior to the voting.

To learn more about GSA visit our website [here](https://orgs.ncsu.edu/gsa/). A description of the Treasurer position is included below along with general information about serving on the GSA executive board. We hope you will consider becoming involved with the GSA and working to further the interests of all graduate students at NCSU.

 **GSA Executive Board Service**

* The service term will last through the end of our April 2018 meeting.
* In addition to the duties listed below, you will be attending a minimum of three GSA related meetings per month. These include:
	+ Monthly GSA All-Council meetings on the last Monday of every month at 7pm (excluding December)
	+ Monthly GSA executive board meetings on the second Tuesday of every month at 7pm
	+ Monthly Social Committee meetings scheduled via poll
* Each officer receives an honoraria determined by the budget passed in the prior year. Replacement officers receive a prorated honoraria based on their length of service.
* Officers are eligible to purchase a ‘Student Leader’ parking permit if they choose. The SL permit is valid in “C”, “CC,” “CD,” “DD,” “RC,” “RE,” “RP,” “RW,” W,” “P,” and “V” areas.

**Position: Treasurer**

Section 3, Paragraph E:

The Treasurer shall:

1. Keep the financial records of the GSA.
2. Serve as a member and liaison, but not chair, of the Social Committee.
3. Work with the Vice President of Internal Affairs and Secretary on the calculation and distribution of chapter rebates.
4. Coordinate the submission of annual budget requests from the GSA internal standing committee chairpersons. The budget requests may be submitted in a manner chosen by the Treasurer and approved by the GSA Council.
5. Submit the annual budget, approved by the Executive Board, to the GSA Council.
6. Oversee block grant requests in accordance with the GSA Block Grant Policy.