

FBy-Laws to the Inter-Residence Council Constitution

-Last Revised September 27, 2018-



Part I: IRC General Assembly Procedures

Chapter 1: General Assembly Meetings

Article I: Schedule

IRC General Assembly shall meet weekly on Tuesdays beginning on earlier than 6 PM commencing within the first four weeks of classes.

Article II: Meeting Format

IRC General Assembly Meetings are open to all residents. All residents may have a voice at all IRC General Assembly Meetings. Quorum shall be set to a two-thirds majority of the sum of the total number of Hall/Area Councils and the president in the case of a tie.

Article III: Standard Meeting Procedures

All General Assembly meetings shall be open unless otherwise motioned to a closed meeting to prevent the disclosure of information that is privileged, confidential, or premature. When a proposal, motion, or finance bill is to be considered, its sponsor must first formally introduce it. Once properly seconded, the IRC President will call for questions, amendments, or objections. If objected, debate must be allowed for duration to be decided by the IRC President or a majority of the IRC General Assembly. If a friendly amendment is suggested, it must be accepted or rejected by the original proposer. If a formal amendment is suggested, the IRC President will call for a second. Then the IRC President will again call for questions, amendments, or objections to that amendment. Only one amendment may be considered at a time. The amendment must be adopted or rejected before the proposition can be further considered. Questions always take precedence over amendments or objections. After the IRC President and IRC General Assembly agree to end debate, a vote will take place. Abstentions shall not count toward either side of the vote or the total vote count. The tally for all votes shall be recorded by the Vice President of National Communications Coordination and included in the Minutes. If questions arise regarding the proper proceedings for a motion, refer to Robert's Rules, 10th edition, as held by the functioning parliamentarian.

Article IV: General Assembly Members

General Assembly Members shall be all liaison, Hall/Area Council Representative, and Executive Board Member positions.

Article VI: Quorum

Quorum shall be set to a two-thirds majority of the total number of Hall/Area Councils. Quorum must be met at every instance where business is scheduled to hear and vote on.

Chapter 2: General Assembly Attendance

Article I: Attendance Policy

All General Assembly members are responsible for attending all General Assembly Meetings throughout the academic year that they are elected in. In a case in which a representative is unable to attend they are expected to find an appropriate replacement to attend in their absence. Exceptions to the attendance policy will be made at the discretion of the President with proper cause. Representatives will be limited to 2 absences a semester and 2 proxies per semester. Failure to adhere to the attendance policy can be the subject of a letter of accusation.

Article II: Proxies

A General Assembly Member may vote by proxy if said member is unable to attend a General Assembly meeting. No person shall serve as a proxy for two General Assembly Members concurrently.

Section 1: Hall/Area Council Representatives

A proxy for a Hall/Area Council Representative must be a member of the respective Hall/Area Council in order to be valid.

Section 2: Liaisons

A proxy for a liaison must be a member of his/her respective organization in order to be valid.

Article III: Dismissal

No IRC General Assembly Member shall fill any IRC General Assembly Member position once dismissed due to attendance violations.

Chapter 3: Limitations

Article I: Positions

No person shall hold more than one position within the IRC General Assembly.

Article II: Voting

No person or position shall have more than one vote.

Part II: IRC Committees

Chapter 1: Committee Member Powers

All residents shall have a voice at committee meetings. Standing committee members shall have a vote at their respective committee meetings.

Chapter 2: Permanent Standing Committees

Article I: President's Roundtable

The President's Roundtable shall be a monthly or bimonthly (determined by choice of the President) committee meeting. The President's Roundtable will be facilitated by the IRC President and advised by the Vice President of Community Affairs. President's Roundtable will allow Hall Council Presidents to develop their leadership skills, discuss shared ideas, and work together to plan collaborative events.

Article II: Programming Allocations Committee (PAC)

PAC shall be responsible for overseeing Hall/Area Council Funding Requests, Resident Adviser Funding Requests, Student Organizations Funding Requests, and Resident Enrichment Funding Requests. PAC shall have the power to allocate funds to Hall Councils, Resident Advisers, Student Organizations and

Residents seeking Resident Enrichment Funding in accordance with the rules established in Part V, Chapter 4, Article I, Section 3 of the IRC By-laws. PAC shall limit their funding of any given proposal to no more than fifty percent of the total budget for the proposal. The IRC Vice President of Business and Finance shall be responsible for reporting to the IRC General Assembly the amount of funding allocated at the PAC meetings. The chairperson of PAC shall be the IRC Vice President of Business and Finance.

Part III: IRC Liaisons

Chapter 1: National Residence Hall Honorary Liaison

The National Residence Hall Honorary (NRHH) Liaison shall be responsible for keeping the IRC General Assembly informed of the “Of The Month” (OTM) winners on the state, regional and national level. It shall be the responsibility of the NRHH Liaison to educate the IRC General Assembly of policies and deadlines concerning submissions of “OTM’s” and NRHH Membership Nominations. Additionally, the NRHH Liaison shall be responsible for informing the NRHH President of any upcoming conferences that IRC will be represented at. The NRHH Liaison is not required to be a member of the residential community.

Chapter 2: Student Government Liaison

It is the responsibility of the Student Government Liaison to report on any concerns arising in Student Government relevant to IRC and to bring forth any discrepancies existing between the IRC Constitution and the Student Body Documents. The Student Government Liaison is not required to be a member of the residential community.

Chapter 3: Union Activities Board Liaison

It shall be the responsibility of Union Activities Board (UAB) Liaison to keep IRC informed of any concerns relevant to IRC and events sponsored by the Union Activities Board. The UAB Liaison is not required to be a member of the residential community.

Chapter 4: Fraternity and Sorority Life Liaison

It shall be the responsibility of the Fraternity and Sorority Life Liaison to keep IRC informed of any concerns relevant to IRC as well as advocate for residents in Fraternity and Sorority Life. It is preferred that the Fraternity and Sorority Life liaison act as the link between IRC and Fraternity and Sorority Life update IRC on events held in or around Greek Village. The Fraternity and Sorority Life liaison is not required to be a member of the residential community.

Part IV: IRC Replacement, Disqualification and Impeachment

Chapter 1: Replacement of Officers

Article I: IRC General Assembly Member Replacement

The IRC President shall appoint a replacement whenever a vacancy occurs in any other IRC office, with the exception of Representatives, subject to the approval of IRC.

Article II: Line of Succession

If the position IRC President is vacant, the General Assembly will hold an election to fill the vacancy. The IRC Vice President of National Communications Coordination, in collaboration with the IRC Adviser, shall be responsible for ensuring that elections are properly conducted. In the case of other vacant Executive Board positions, parties interested in filling a position must meet with the IRC President. The IRC President will then discuss the candidates with the remaining Executive Board. In collaboration with the IRC Adviser and interests of the current Executive Board, the IRC President will make a final appointment that is subject to General Assembly approval.

Article III: Eligibility

If any officer of IRC is disqualified for reasons other than academic difficulty, they shall only be eligible to run for an IRC position subject to an appeal of the IRC Executive Board.

Chapter 2: Reasons for Dismissal

Article I: Academic

Any IRC Executive Board Member and General Assembly Member will immediately be dismissed if they fail to maintain a minimum 2.8 cumulative and semester Grade Point Average (GPA), based on a 4.0 scale, during his/her term of office from their respective position.

Article II: Disciplinary Actions

Any member who encounters disciplinary action with the University Judicial Board will immediately be dismissed from their respective position.

Article III: Residential

If any IRC General Assembly Member, with the exception of the liaisons, moves out of the residence halls during his/her term of office, they will immediately be dismissed from their respective position.

Article IV: Failure of Duties

Any IRC Executive Board Member who fails to fulfill their duties of their position based on the Constitution, By-Laws, and Expectations can be reasonably disciplined up to termination by the Advisor.

Chapter 3: Impeachment

Article I: IRC General Assembly Members

In order to initiate impeachment proceedings against an IRC General Assembly Member, one must submit a signed letter of accusation to the IRC President. An investigation will take place conducted by the IRC President with the assistance of the IRC Adviser. The IRC President will make a recommendation to the IRC General Assembly. At that time the person will have a chance to defend him/herself. A 2/3 majority vote, by secret ballot, of the IRC General Assembly is necessary to impeach an IRC General Assembly Member.

Article II: IRC Executive Board Members

In order to initiate impeachment proceedings against an IRC Executive Member, one must submit a signed letter of accusation to the IRC President. An investigation will take place conducted by the IRC President with the assistance of the IRC Adviser. The IRC President will make a recommendation to the IRC Executive Board. At that time the person will have a chance to defend him/herself. A 2/3 majority vote, by secret ballot, of the remaining IRC Executive Board and General Assembly is necessary to impeach a member. In the case of presidential impeachment, the Vice President for National Communications Coordination, with the assistance of the IRC Adviser, shall coordinate the impeachment process and investigation.

Part V: Finances

Chapter 1: Hall Council Funding

Article I: Funding

IRC, in cooperation with University Housing, will be responsible for allocating a portion of Residence Hall Student fees in order to establish Hall Council operation budgets.

Article II: Accountability

All Residence Halls are expected to have active representation in IRC. Should a hall fail to remain active in IRC, as decided upon by the IRC Executive Board, that Residence Hall may lose funding for the following semester.

Chapter 2: Remuneration

Article I: Conference Sponsorship

Section 1: Vice President of National Communication Coordination

The IRC VP of National Communications Coordination shall be fully sponsored to attend the NACURH Leadership Conference, the SAACURH Leadership and Business Conferences, and the NACURH Leadership and Fall Summit Conference.

Section 2: IRC Advisers

The primary IRC Adviser shall be fully sponsored to attend the following conferences: NACURH Leadership Conference, the SAACURH Leadership and Business Conferences, and the NCARH Leadership and Fall Summit Conference. The secondary IRC Adviser shall be sponsored for registration by University Housing to attend the aforementioned conferences, and shall be sponsored by IRC for traveling expenses.

Section 3: NRHH Representative

The NRHH President, or their designee, will be sponsored to attend the aforementioned conferences.

Section 4: Bid Team Members

IRC will support bid team members to attend the conference at which they will present their bid.

Section 5: Conference Delegation

A delegation, as selected by the Vice President of National Communication Coordination, will be sponsored to attend the conference they are selected for. No more than 1/7 of the total delegation may be comprised of off-campus students.

Chapter 3: IRC Executive Board Compensation

Article I: Annual Compensation

The IRC Executive Board shall be compensated (annually) as follows:

President	\$2,741.00
Vice-President for Community Affairs	\$1,735.00
Vice-President of Programming	\$1,735.00
Vice-President of Media and Marketing	\$1,735.00
Vice-President of Business and Finance	\$1,735.00
Vice-President of National Communications Coordination	\$1,735.00

The Vice Presidents of the IRC Executive Board will receive a stipend equal to the base amount for Resident Advisers for the current school year. Any increases in the base stipend amount for Resident Advisers will correlate to a stipend increase for the IRC Executive Board. The IRC President will receive a stipend equal to 58% percent higher than the Vice-President Stipend.

Article II: Housing Compensation

The IRC Executive Board shall receive a stipend for the cost of their housing up to the cost of a double premium room rate.

Chapter 4: Funding Request Allocations

Article I: Programming Allocations Committee (PAC)

Section 1: Requests for money

The Programming Allocations committee will hear and deliberate on any requests made by a Hall/Area Council through the process as outlined in the document “PAC - Internal Process”. All other requests will be heard and deliberated on using the process as outlined in the document “PAC - External Process”.

Section 2: Approval of Requests

PAC will approve or deny the funding request by a simple majority vote of the committee members present at that PAC meeting. PAC reserves the right to defer any request to the IRC General Assembly.

Section 3: Quorum

Quorum shall be set to a two-thirds majority of the total number of Hall/Area Councils. Quorum must be met at every instance where business is scheduled to hear and vote on.

Chapter 5: Amending the IRC Budget

Any amendments to the IRC Budget must be approved by a simple majority of the IRC General Assembly members present at the meeting at which the ratification is held.

Part VI: Historical Documents

Chapter 1: The IRC Yearbook

The IRC Yearbook will be coordinated by the Vice President of Media and Marketing. It should give an overview of IRC’s members, initiatives, programs and events. Each yearbook will cover May to May or NACURH [conference] to NACURH. The option to receive an IRC Yearbook will be available to all members.

Part VIII: The IRC By-Laws

Chapter 1: Ratification

The IRC By-Laws shall go into effect immediately following approval by a two-thirds majority of the IRC General Assembly members present at the meeting at which the ratification vote is held.

Chapter 2: Amendments

Any amendments to the IRC By-Laws must be approved by a simple majority of the IRC General Assembly members present.